



VOLUNTEER APPLICATION

We appreciate your interest in volunteering with Mizell Center. Volunteers are essential to Mizell's programs and a meaningful way to engage with the local senior community. Please visit mizell.org to learn about our many programs and services.

After you submit this application, you will be contacted to schedule an interview. During the interview, we will discuss your background, interests, and the various volunteer opportunities available. You will be scheduled for a volunteer orientation if the right match is identified.

PERSONAL INFORMATION

Date: _____

Full Legal Name: _____

Date of Birth: _____

Street Address: _____

City, State and Zip: _____

Cell Phone Number: _____

Home Phone Number: _____

Email Address: _____

Languages Spoken: _____

Emergency Contact: _____

Include full name, relationship to you and primary phone number.

PERSONAL INFORMATION CONTINUED

Are you a full-time or seasonal resident? ☐ Full-time ☐ Seasonal

If seasonal, what dates are you in the desert? From _____ to _____

Are you a Mizell Center member? ☐ Yes ☐ No

Have you volunteered for a nonprofit organization previously? ☐ Yes ☐ No

If yes, what organization(s)? _____

How did you learn about Mizell Center and/or our volunteer opportunities?

☐ Friend/Family ☐ Online/Google ☐ Mizell Website ☐ Referral from another organization

☐ Other (please describe) _____

INTERESTS AND BACKGROUND

What type of volunteer opportunity are you interested in? Check all that apply.

- ☐ Front Desk | Information & Referral (computer proficiency required)
- ☐ Social Dining | Lunch Service (weekdays)
- ☐ Aunt Betty's Thrift and Resale Shop
- ☐ Membership Tabling (Mizell lobby or main corridor)
- ☐ Special Events (e.g. set-up, greeters, beverage service, breakdown, etc.)

Please summarize special skills you have acquired through employment, previous volunteerism or other activities, such as hobbies or sports.

AVAILABILITY

Please check all that apply.

Morning shifts: ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Afternoon shifts: ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Evening and weekend events: ☐ Yes ☐ No

VOLUNTEER RIGHTS AND RESPONSIBILITIES

Mizell Center adheres to Equal Employment Opportunity and extends that commitment to volunteer positions. We consider volunteer applicants regardless of age, color, national origin, citizenship status, veteran status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status or any status as defined by local, state and federal law.

The background and skill set of volunteer applicants are considered in the context of available volunteer positions, and placements are made accordingly.

I certify that I have completed this application truthfully and have not knowingly withheld information. I understand that misrepresentation or omission may result in my being eliminated from further consideration.

I acknowledge and agree that assignment as a volunteer is not an assignment of employment and that I offer my volunteerism at my initiative for humanitarian purposes without promise, expectation, or receipt of pay or future employment.

I understand that attending a volunteer orientation before volunteering is mandatory, and I agree to abide by Mizell Center's existing and future instructions, rules, and policies. I also understand that my volunteer position may be terminated at any time, with or without notice, at the option of Mizell Center or myself.

VOLUNTEER WAIVER OF LIABILITY

I wish to volunteer for Mizell Center. The volunteer services and activities I may perform may involve physical activity, contact with unidentified and/or unfamiliar persons, objects, machinery, premises, animals, or other unforeseen conditions or events. I understand such events may pose potential risks of bodily injury or damage to property or disease. Knowing this and considering being a volunteer, I hereby assume full and complete responsibility for any personal injury and/or property damage that I sustain or cause during my participation as a volunteer. I hereby release, hold harmless, and covenant not to initiate legal proceedings to settle a disagreement or problem between myself and Mizell Center or any of its employees, directors, agents, and successors arising from my volunteer service to the fullest extent permissible under law.

VOLUNTEER CONFIDENTIALITY AGREEMENT

This agreement applies to all volunteers associated with and/or involved in the activities or affairs of Mizell Center both during and after volunteer service.

All data, materials, knowledge, and information generated through, originating from, or related to Mizell Center or persons associated with Mizell Center activities are to be considered confidential and not to be disclosed to any third party.

All pages, forms, information, designs, documents, printed matter, policies and procedures, conversations, messages (received or transmitted), resources, contacts, e-mail lists, e-mail messages, client, staff, or public information are confidential, and the sole property of Mizell Center. This includes but is not limited to, all information related to Mizell Center employees, directors, clients, operations, and activities. Employee and client information is not to be disclosed to any third party under any circumstances.

In addition, any disclosure, misuse, copying, or transmission of any material, data, or information, whether intentional or unintentional, may lead to termination.

I have read, understand, and agree to the Volunteer Rights and Responsibilities, Volunteer Waiver of Liability and Volunteer Confidentiality Agreement as outlined above.

Printed Name: _____

Signature: _____

Date: _____

FOR INTERNAL USE:

Date Received: _____

Employee Name: _____

Interview Date: _____

